



CHESTNUTHILL TOWNSHIP

P.O. Box 243, 271 Route 715
Brodheads ville, PA 18322
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www.chestnuthilltwp-pa.gov
email: info@chestnuthilltwp-pa.gov



PERMITTING PROCESS FOR CHESTNUTHILL TOWNSHIP

All permit applications get submitted to the Township at the same time (one stop shop).

1. The Zoning fees are due at the time of application submission, payable by credit/debit card or by check/money order to "Chestnuthill Township".
2. Once we receive the permit applications, we will forward the building permit (UCC application) to Blue Mountain Inspection Service (Carl E. Faust), if needed.

- Please note that three (3) sets of plan copies are required to be submitted with the building permit application. In most cases signed & sealed plans are necessary.

3. Once the Building Code Inspector issues the building permit, the Township will call you, letting you know that both the zoning and building permits are completed, along with the invoice fee for the Building Code Inspector. The building permit fees will be due when all permits are completed and ready for pick-up. The building permit fee can be made payable by check or money order to: "Blue Mountain Inspection Service" (or "BMIS").

Chestnuthill Township's Zoning Officer:

Matthew T. Neeb

mneeb@chestnuthilltwp-pa.gov

(570) 992-7247 Ext. 32

Chestnuthill Township's Building Code Inspector:

Blue Mountain Inspection Service

Carl Faust

bmisinspector@gmail.com

(570) 943-2577

Chestnuthill Township's Sewage Enforcement Officer:

Helen M. Beers

hbeers@chestnuthilltwp-pa.gov

(570) 992-7247 Ext. 24