

CHESTNUTHILL TOWNSHIP SUPERVISORS  
ROUTE 715, BRODHEADSVILLE, PA 18322

MINUTES OF REORGANIZATION MEETING – JANUARY 7, 2008

The Reorganization Meeting of the Chestnuthill Township Board of Supervisors was held at 6:30 p.m. on Monday, January 7, 2008, at the Township Municipal Building. Those present were Supervisors Chuck Gould, Leigh Kane, Dave Fleetwood, Atty. Joseph P. McDonald, Jr., Township Manager David Albright and Office Manager Cathy Martinelli.

The **Pledge of Allegiance** to the Flag was led by Dave Albright.

**Temporary Chairman.** Leigh made a motion, seconded by Chuck and it was voted to appoint **Cathy Martinelli, Temporary Chairman.** (3-0)

**Chairman.** Cathy called for nominations for Chairman. Leigh made a motion, seconded by Dave F. and it was voted to appoint **Chuck, Chairman.** (3-0)

The meeting was turned over to Chuck.

**Vice Chairman.** On motion made by Dave F., seconded by Chuck it was voted to appoint **Leigh, Vice Chairman.** (3-0)

**Township Manager.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **David Albright, Township Manager.** (3-0)

**Secretary/Treasurer/Office Manager.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **Cathy A. Martinelli, Secretary/Treasurer/Office Manager.** (3-0)

**Roadmaster.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **Merton Whitney, Roadmaster.** (3-0)

**CPA.** Will be appointed on January 15, 2008.

**CPA Consulting Firm.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **John J. Riley, CPA Consulting Firm.** (3-0)

The following appointments/reappointments to one-year terms were made:

**Sewage Enforcement Officer – H.M. Beers, Inc.**

Leigh motion/Dave F second. (3-0)

**Alternate Sewage Enforcement Officer – Jeryl Reinhart**

Leigh motion/Dave F second (3-0)

**Soil Scientist – Mark Mills of Soils Resource Limited**

Leigh motion/Dave F second (3-0)

**SEO Secretary – Andrea Kennedy**

Dave F motion/Leigh second (3-0)

**Township Engineer – Reilly Associates**

Leigh motion/Dave F second (3-0)

**Alternate Township Engineer – Keystone Engineering**

Leigh motion/Dave F second (3-0)

**Township Solicitor – Joseph P. McDonald, Jr.**

Dave motion/Leigh second (3-0)

**Earned Income Tax Collector – Joanne M. Wernet**

Leigh motion/Dave F second (3-0)

**Comptroller – Rusty Lotruglio**

Dave motion/Leigh second (3-0)

**Vacancy Board – Board of Supervisors and Kim Lutz**

Leigh motion/Dave F second (3-0)

**Zoning Officer – Walter Hansen**

Dave F motion/Leigh second (3-0)

**Assistant Zoning Officer – Sharon Sterlacci**

Dave F motion/Leigh second (3-0)

**Attorney for Zoning Officers – H. Clark Connor**

Leigh motion/Dave F second (3-0)

**Solicitor to the Planning Commission – Tim McManus of Cramer Swetz, & McManus**

Leigh motion/Dave F second (3-0)

**Secretary to the Planning Commission – Cathy A. Martinelli**

Leigh motion/Dave F second (3-0)

**Supervisors voting delegate – Leigh Kane**

Chuck motion/Dave F second (3-0)

**Special Council for Bargaining Agreements – Mike Carr of Stevens & Lee**

Dave F motion/Leigh second (3-0)

**Special Council for Insurance Consulting – Michael Collins, Esq.**

Leigh motion/Dave F second (3-0)

New Hires. None.

Agriculture Area Advisory Committee – None.

Zoning Hearing Board Appointment/Reappointment. (5 yr. term) None.

Planning Commission Appointment/Reappointment. (4 yr term) On motion made by Leigh, seconded by Dave F it was voted to **reappoint Dave Gordon and Chris Eckert, and to appoint Nick Caprioli to fill Jim Connor’s unexpired term.** (3-0)

Park Commission Appointment/Reappointment (4 yr terms) **to be determined at a later date.**

West End Park & Open Space Commission. On motion made by Leigh, seconded by Dave F it was voted to appoint **Chris Thompsett to a 1 year term and Jasmine Pedraza to fill Dave Manento’s unexpired term, and to appoint Dave Manento as an alternate.**

Building Code Board of Appeals Appointment/Reappointment. (1 yr term) **On motion made by Leigh, seconded by Dave F it was voted to appoint Karen Hayes to a 1 year term, and to appoint Bill Reinhart to fill Kevin Scheller’s unexpired term (3-0)**

On motion made by Chuck, seconded by Dave F the following union contract details were approved as written (3-0):

**Union Employees PTO (paid time off) – As per the union contract.**

**Union Employees Holidays – As per the union contract.**

**Union Employees Wages – As per the union contract.**

Non Union Employee Wages. On motion made by Leigh, seconded by Dave F it was voted to give the Zoning Officer and Assistant Zoning Officer a 3.7% federal cost of living increase. (3-0)

Union Employees Mileage Reimbursement. 2008 IRS rate is 50.5 cents per mile. On motion made by Dave F, seconded by Leigh it was voted to approve this rate. (3-0)

Non Union Employees Mileage Reimbursement. 2008 IRS rate is 50.5 cents per mile. On motion made by Dave F, seconded by Leigh it was voted to approve this rate. (3-0)

Non Union Management Employee Contracts. Dave Albright, Cathy A. Martinelli, Merton Whitney and Rusty Lotruglio. On motion made by Maureen, seconded by Leigh it was voted to approve these Management Contracts with a 3.7% federal cost of living increase. (3-0)

**Work-sessions** on Mondays at 7:15 a.m. On motion made by Leigh, seconded by Dave F it was voted to approve the above. (3-0)

**Bill Approval** – Authorization to pay bills on due dates to avoid late charges, along with payroll. On motion made by Dave F, seconded by Leigh it was voted to approve the above. (3-0)

**Public Comment.** None.

**Supervisors Comments.**

**Leigh Kane** – Wanted to thank everyone for their hard work this past year and for all the volunteers we have working with us, and to welcome Dave F and look forward to working with him.

**Dave Fleetwood** – Looking forward to working with everyone during the next 6 years.

**Chuck Gould** – Mentioned we have weekly work sessions to get prepared for certain issues that the staff spends a lot of time on during research. This gets the Board of Supervisors up to speed and makes it easier for them to make decisions at the Board of Supervisors meetings. Looking forward to working with everyone in the upcoming year.

**Adjournment.** There being no further business, on motion made by Leigh, seconded by Dave F it was voted to adjourn the reorganization meeting at 6:49 p.m. (3-0)

Respectfully submitted,

Cathy A. Martinelli  
Recording Secretary