

CHESTNUTHILL TOWNSHIP SUPERVISORS
ROUTE 715, BRODHEADSVILLE, PA 18322
MINUTES OF MEETING – November 17, 2009

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, November 17, 2009 at the Township Municipal Building Rte 715, Brodheadsville. Those present were Chuck Gould (Chairman), Leigh Kane (Vice-Chairman), David Fleetwood (Supervisor), David Albright (Township Manager), Cathy Martinelli (Office Manager) and Atty. Joseph P. McDonald, Jr.

The **Pledge of Allegiance** to the Flag was led by Cathy Martinelli.

Executive Session. Was held on October 20th regarding a pending litigation issue.

Unit Care Agreement. None.

PIC Committee-Special award presentation. The Pic Committee annual business beautification award was presented this year to ESSA Bank & Trust Co. Accepting the plaque was Barbara Konawalik, Branch Manager.

Parks. Bernie Kozen was present to report the following:

- Reptile Show w/creepy creatures Nov 21
- Merwinsburg Hotel Hike 12/6
- Santa is Coming to Town 12/11
- Mock Property Hike (Eldred Twp) 1/10/10
- Sled Riding/Snowman Contest 2/20/10

Also, Bernie is working with the Jacob Stroud Corp to donate a Christmas Tree for Downtown Stroudsburg Tree lighting.

Public Comment.

Resident Maureen Tatu. Wanted to thank the PIC Committee for all their hard work.

Minutes. On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to approve the minutes of the October 20, 2009 meeting, as distributed. (3-0)

On motion made by Dave Fleetwood, seconded by Chuck Gould it was voted to approve the minutes of the October 30, 2009 meeting, as distributed. (2-0) Leigh abstained as she was absent.

Correspondence.

Pleasant Valley Ice Hockey. A donation request has been received from the PV Ice Hockey Club; these players compete in the Lehigh Valley Scholastic Hockey League. On motion made by Dave Fleetwood, seconded by Leigh Kane it was voted to send a donation of \$300.00. (3-0)

Monroe County Commissioners. A letter has been received in support of AWSOM (Animal Welfare Society of Monroe) from the Commissioners. They are urging each Township to donate \$5,000.00. On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to table this until we can look into this further. (3-0)

Pocono Medical Center. The Board has received an invitation to a roundtable breakfast hosted by Pocono Medical Center to discuss the needs of our community.

Deputy Phil. This is a donation request for this educational workbook that is distributed in the Schools to teach the children safety. The Monroe County Sheriff's department supports this safety awareness book. We have donated for the past several years. On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to sponsor a donation of \$499.00. (3-0)

Old Business.

Mark Baylis-Repository Lot. This is a request to release a repository lot so Mr. Baylis can purchase it and adjoin it to his property as well as clean it up. There was an agreement signed by Mr. Baylis and Chestnuthill Township to ensure the conditions of release were clear. On motion made by Dave Fleetwood, seconded by Leigh Kane it was voted to sign the agreement and to release the parcel. (3-0)

Exercise option agreements for Snyder, Perlinski and Gould. These 3 property owners have entered into agreements for conservation easements. On October 6th the Board approved the options which triggered the appraisals. The appraisals have been received and they came in as follows:

Snyder \$7,000.00 per acre total price of \$50,750.00

Perlinski \$6,000.00 per acre total price of \$56,280.00

Gould \$6,000.00 per acre total price of \$55,980.00

To move forward we must sign the agreements of sale. A lengthy discussion ensued with objections to these easements from Resident Maureen Tatu and Resident Al Bourke. On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to move forward and sign the agreements of sale on Snyder & Perlinski. (3-0) On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to move forward and sign the agreement of sale on Gould.(2-0) Chuck Gould abstained.

Tammy Graeber-lot line adjustment. Ms. Graeber was present as well as surveyor Bob Beers. This was just an informational discussion. Ms. Graeber and her father Mr. Graeber did a subdivision back in January 2009 removing 2.418 acres off his acreage, which leaves him with 24 acres. Her father had given the acreage to her and had the property adjoined to one of her parcels. She now wants to change it to adjoin to the other parcel she owns. Several ideas were discussed and it was suggested possibly creating a lot that comes off of Graeber Ct. Also, it was suggested talking to Helen Beers, SEO for information on sewage testing for reserve area, etc.

New Business.

2010 Budget. The 2010 budget has been prepared and there is **NO PROPOSED TAX INCREASE**. Cathy is asking the Board to open the budget up for public inspection as per the second class township code requirements. Discussion and adoption of the 2010 budget will be at the regularly scheduled meeting on Tuesday, December 15, 2009 at 7:00 p.m. On motion made by Chuck Gould, seconded by Leigh Kane it was voted to advertise the budget. (3-0)

Intent to hire CPA for 2009 audit. On motion made by Dave Fleetwood, seconded by Leigh Kane it was voted to authorize the advertisement of our intent to hire a CPA for the 2009 audit. (3-0)

Zoning & Codes Officer. Just a clarification that Walter Hansen is Zoning & Codes Officer. On motion made by Chuck Gould, seconded by Leigh Kane it was voted to clarify the above. (3-0)

GIS Proposal. Bill Chappel of Pocono GIS has given us a proposal for several projects as described below:

1. **Project 1-Road Sign Mapping.** The purpose of this project is to provide a baseline evaluation for the type, location, condition and retro-reflectivity for all traffic signs located in Chestnuthill Township. Project cost \$9,750.00.
2. **Project 2-Road Condition Mapping.** The purpose of this project is to provide a base line inventory and map of the condition of the roads surface as well as record the township's maintenance responsibilities along each road. Project Cost \$5,200.00
3. **Project 3-Trail Mapping.** The purpose of this project is to provide assistance mapping a segment of existing trail location and record available access and conditions in through the Joshmor property which has been recently acquired by the Township. Project cost \$850.00.
4. **Project 4-Internet Mapping Application for Viewing and Editing.** The purpose of this project is to load infrastructure data into the Township server database and create a browser based mapping application for viewing, querying and editing the data. The application will provide a mapping interface that will be available to assist township managers and also facilitate creating reports for needed repairs and scheduled maintenance. Project cost \$2,500.00.

A brief discussion ensued and on motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to approve this contract of \$18,300 total; subject to verification of Pocono GIS being on the state contract and/or that this is a professional service, as well as inserting a completion date of on or before 12/31/10. (3-0)

Bills. On motion made by Dave Fleetwood, seconded by Leigh Kane it was voted to pay the General Fund bills. (3-0)

Plans.

Keer Veterinary Hospital. (Land Dev Plan) Berks Surveying & Engineering. Pat Dolan and Dr. Keer were present on behalf of this plan. Engineer McDermott said everything was in order. On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to conditionally approve this plan subject to receiving signed Developer's Agreements, Storm water Agreements and all outstanding fee's being paid in full. (3-0)

Planning Module Approval.

Merwine, Connie (Major Subdivision & LDP) Keystone Engineers. It was asked via phone that this planning module be tabled for tonight. On motion made by Leigh Kane, seconded by Dave Fleetwood it was voted to table this tonight. (3-0)

Adjournment. There being no further business, on motion made by Chuck Gould, seconded by Leigh Kane it was voted to adjourn into executive session on a pending litigation issue at 9:21 p.m. (3-0)

Respectfully submitted,

Cathy A. Martinelli
Recording Secretary