

CHESTNUTHILL TOWNSHIP SUPERVISORS
ROUTE 715, BRODHEADSVILLE, PA 18322
MINUTES OF MEETING – AUGUST 17, 2004

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, August 17, 2004, at the Municipal Building, Rte 715, Brod-headsville. Those present were Chuck Gould (Chairman), Maureen Tatu (Vice-Chair), Supervisor Leigh Kane and Atty. Joseph P. McDonald, Jr.

The **Pledge of Allegiance** to the Flag was led by Dave Albright.

Executive Session. None.

Unit Care Agreement. None.

Public Comment. None.

Minutes. On motion made by Maureen, seconded by Leigh it was voted to approve the minutes of the August 3, 2004 meeting as distributed. (3-0)

Correspondence.

Atty. C. Daniel Higgins. A letter was received by the Board from Atty. Higgins regarding a payment of escrow monies from Investor's Abstract following the sale of the Heins property. The payment is for \$4048.50, which was the original judgment. However, arbitration was requested by Mr. Heins and found in favor of the township for \$4648.50. Atty. Higgins is asking the Board to accept \$4048.50 as payment in full. On motion made by Leigh, seconded by Maureen it was voted to accept the \$4048.50. (3-0)

Earned Income Tax – Joanne Wernet. A letter has been received by Ms. Wernet with several requests of the Board, they are as follows:

Request #1 – Ms. Wernet needs to dispose of old files and an ordinance needs to be prepared for destroying EIT records from 1984 up to and including 1994. On motion made by Leigh, seconded by Maureen it was voted to have Atty. McDonald prepare an ordinance for this purpose. (3-0)

Request #2 – Ms. Wernet would like to contract DES Recycling to destroy the old records. This company provides mobile shredding and is fully bonded and insured. The estimated cost for approximately 56 drawers is \$560.00. On motion made by Maureen, seconded by Leigh it was voted to approve this request. (3-0)

Request #3 – Ms. Wernet is recommending to the Board to appoint J.P.Harris Associates as delinquent EIT collector, at no cost to the Township. The delinquent resident will pay all collection costs to J.P. Harris Associates. On motion made by Leigh, seconded by Maureen it was voted to approve this request and appoint J.P. Harris Associates. (3-0)

West End Advance Life Support Inc. This is an agreement that West End Advanced Life Support in conjunction with West End Community Ambulance Association would be

designated as primary providers of emergency medical services to the Township. Atty. McDonald was given this agreement to review and Chuck suggested the Board sit with these two groups to hear what the advantages to this are. On motion made by Chuck, seconded by Maureen it was voted to have Cathy Baker set up a meeting with all involved. (3-0)

COG minutes. The next COG meeting will be held on August 23 at Barrett Township.

Grace Marks. Sent a flyer to support Donna Asure for State Representative.

Park Committee Member. A letter has been received from Jasmine Y.E. Pedraza asking to become a member of the Park committee.

Atty. McDonald. Received correspondence from Mr. Stats re: Woods Lane in Country Terrace Acres. Chuck stated we have had several conversations regarding this road and it is not a Township road.

Maureen Tatu for Grace Marks. Sen. Dent is holding infrastructure meetings on Monday mornings and there has not been anyone on behalf of the Township. Monday mornings are department head meetings and with all the projects, we are short staffed at this point to send a representative.

Roadmaster.

Ash Lane. Sherwood Forest. The Roadmaster, Joe Weston had pictures available of a sink hole on Ash Lane in Sherwood Forest that they have been working on from someone burying stumps under the road many years ago. This is approximately 20' and the work they did to date has cost approximately \$15,000.00 with more expense to follow to fix this problem correctly.

Planning Director.

Forest Stewardship Plan – Jamie Leary. Mr. Leary was present to speak on the Forest Stewardship plan for our Church and Smith properties. Forest Stewardship is the wise management and use of our forest resources to ensure their health and productivity for years to come. It is a 10-year plan and to start we need to look at marking property boundaries, policies and trails. Financial assistance is available from several sources to help pay for certain management activities.

MCMWA Agreement. Monroe County Municipal Waste Authority has opted out of the contract to operate recycling at the Transfer Station; however, they will provide a steady market outlet for our recyclables. This is an agreement to provide marketing services starting September 1, 2004 until September 1, 2005 and will be reviewed annually. The agreement can be terminated by either party with 30 days written notice provided. The agreement was reviewed by the Board and Atty. McDonald. Atty. McDonald suggested some additional language. On motion made by Maureen, seconded by Leigh it was voted

to approve this agreement with the additional changes suggested by Atty. McDonald. (3-0)

ERT Waste Services. ERT sent a letter to the Township and would like to eliminate the annual permit fee of \$15.00 per resident for the 2004/2005 permit year, with no increase in bag fees. The Board is in support of this proposal.

Letters to Developers. Planning Director, Dave Albright brought to the Boards attention that plans submitted to the Planning Commission for review and approvals on subdivisions and proposed sketch plans that there is a provision in the fee schedule that if the expense incurred by the Township exceeds the fee for submission, the Township can bill the developer for the additional expenses. Dave told the Board that several letters will be mailed approximately \$15,000.00 in billable expenses is owed to the Township at this time. The Board is in support of this procedure.

Old Business.

Draft Ordinance for Ronald Reagan Way. Atty. McDonald gave the Board a draft ordinance for Ronald Reagan Way (currently Christopher Lane). This ordinance authorizes the laying out and opening of a right of way; naming the new right of way and renaming existing Township road 873 (Christopher Lane) "Ronald Reagan Way" and authorizing the township Roadmaster to update all appropriate township records. On motion made by Maureen, seconded by Leigh it was voted to hold a public hearing on September 21, 2004 at 6:30 p.m. immediately followed by the Board of Supervisors meeting. (3-0)

New Business.

Trailer Purchase. Our trailer has broken down and cannot be repaired. The Roadmaster, Joe Weston has asked the Board for authorization to advertise a bid for a new trailer. On motion made by Maureen, seconded by Leigh it was voted to approve the advertisement. (3-0)

Bills. On motion made by Maureen, seconded by Leigh it was voted to pay the General Fund and Bond Fund bills. (3-0)

Plans.

ESSA Bank and Trust-Estate of Kenneth Barthold. (Minor Subdivision) Niclaus Engineering. Len Tusar. In for final approval. Mr. Tusar asked that this plan be tabled for tonight. On motion made by Chuck, seconded by Maureen it was voted to table this plan. (3-0)

Marketing Technology Lot Joiner 333, 334 & 335 BBE. Robert Beers P.L.S. In for final approval. Mr. Beers was present on behalf of this plan. They are decreasing the number of lots from three to one lot. A brief discussion ensued. On motion made by Chuck, sec-

ended by Leigh it was voted to approve this plan conditioned upon evidence of deed of joiner being filed at the courthouse, with language that this parcel will not be subdivided without prior approval by the Board of Supervisors. (3-0)

Marketing Technology Lot Joiner 60 & 61 OMME. Robert Beers P.L.S. In for final. Mr. Beers was present on behalf of this plan and asked to table this plan pending Planning Commission further review do to a change. On motion made by Maureen, seconded by Leigh it was voted to table this plan. (3-0)

INTO RECESS. On motion made by Chuck, seconded by Maureen it was voted to recess into executive session for possible litigation issues at 8:30 p.m. (3-0)

BACK FROM RECESS. On motion made by Chuck, seconded by Maureen it was voted to adjourn this meeting at 10:00 p.m. (3-0)

Respectfully submitted,

Cathy A. Baker
Recording Secretary